Light on the Hill

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Lead Cook
(Cook 1)
Job Description

The Lead Cook, in collaboration with an Assistant Cook, provides nourishing vegetarian meals for group retreats at Light on the Hill. The position is part time. Most cooking shifts are on Fridays, Saturdays, and Sundays, with additional opportunities for midweek shifts.

Responsibilities

- Plan and prepare meals using mostly whole food, vegetarian ingredients for groups of 15-40 people
- Communicate grocery needs ahead of time to the Managing Director for purchasing
- Purchase ingredients (for reimbursement) as needed
- Prepare specific meals to be served typically at 8:00 (breakfast), 12:30 pm (lunch), and 6:00 pm (dinner)
- Clean kitchen, kitchen equipment, and dining room following the conclusion of a meal
- Observe all New York State Health Department policies and Light on the Hill protocols for the health and safety of staff and guests
- Restock supplies and report inventory needs
- Track and report maintenance issues
- Make recommendations regarding creating a welcoming experience for guests
- Participate in occasional all-staff meetings, either in-person or via Zoom

Qualifications

- Experience with / interest in vegetarian meal preparation for large groups
- Driver's license and reliable transportation to and from the retreat center
- Strong communication skills to interface with Managing Director and other staff
- Facility with Google Drive documents for shared communications
- Attention to detail and orientation toward customer service
- Ability to lift 25 pounds
- Professional experience in a commercial kitchen is preferred

Compensation
$24/hour

To Apply: Send a cover letter and resume to the address listed in the header.